

TOWN OF LUNENBURG
Sewer Commission
MINUTES
September 30, 2014
Town Hall
17 Main St. 2nd Floor meeting room
Carl Luck, Dave MacDonald, Troy Daniels, Butch Bilotta

CALL TO ORDER: 7:00pm

ANNOUNCEMENTS: Reminder to those sites with grease traps that have not sent in their Annual Permit Fee and reporting to please do so.

PUBLIC COMMENT: Stephen Keating, 236 Cross Rd. – requesting consideration of the Commission to be included in the SRF project in Lakeview area. Parcel was not included in the CWMP 'area of need' and requires town meeting vote to extend Sewer Service Area.

APPOINTMENTS:

7:00 pm Kevin Olson, Wright Pierce – SRF Project- Reviewed outcome of workshop preceding meeting, project status review, and SRF application to be submitted 10/15/14. Survey done, determined low pressure system needed on Pratt St, soil borings have been done. Project on schedule, expecting approval by state in December, bidding in January, Contractor to commence April/May, 7 months of construction, trenches settle over winter, final paving Spring 2016. Noted from soil boring, rock on Rennie and shallow on Pratt-may increase cost. Easements will be required on Sunset & Harris Ave, preferred over eminent domain. Working with Board of Health to locate septic. Reviewed invoices, approved. Kevin will review why 236 Cross was not included in Area 9 of CWMP. Debbie Sundstrom (214 Cross Rd) had sent letter to Commission, came forward to request inclusion in project.

7:30 pm Dan Proctor, 42 Highland St extension – Reviewed counsel's input regarding bond for project. Chair requested change to vote taken at 9/16 meeting, to accept a bond for the full amount naming the Town as 'obligee'. **Troy made the motion to accept a bond for the full amount naming the Town as 'obligee', Dave seconded. Vote taken was unanimous.** Discussed with Jack Rodriquez allowing Dan to put up contract value in cash, with a schedule of completion, releasing money from tri-party account, to the point it becomes substantial completion (sewer in use), then leaving 5% on account for 12 month warranty period. Dan will provide schedule of values, and have Jack review. Barb will check this method with counsel. Dan will get letter from FR Mahoney on pipe sizing. Covenant received and signed by Commission.

CURRENT BUSINESS

I/I Project status – 21 John St., 18 Kirby-assessing fines. **18 The Clearing-**letter sent 9/17with \$500 fine, no appeal. **37 Graham St.-** Jack will start plans to cap off sewer 9/29. **Manholes-**all complete but one that Jack will have done.

Whalom Luxury Apartments – Carl reviewed outcome of ZBA hearing on 9/24, most of which dealt with sewer fees. Carl advised ZBA that the fees will remain, that nothing the applicant has proposed benefits our customers so there is no reason to waive fees. Dan Hill will research fees on behalf of the ZBA. Pro forma has not been reviewed in full and the next ZBA hearing is 10/22. Carl noted comments made by developer about connecting directly to Leominster and he spoke with his contact in Leominster today and was assured that they have no intention to consider a direct connection.

Sewer Commission Projects update - Privately Funded Extension Policy – Troy noted that our policy is good and that we just need to set up a more-defined process.

Capital Plan 2016 is due 10/17. Ideas proposed included I/I, generators, manholes, SCADA. Need to hear from SWSS to tell us what is needed.

SWSS – we are awaiting status update on generator work, SCADA and wet well cleaning. Carl will talk to IT on the SCADA. Bob Ebersole explained why IT may not want to be involved in process.

Permits to Connect received for **824 Mass Ave., 449 Sunnyhill Ave**

Business Manager reports:

YTD FY15 budget –reviewed and discussed. New FinCom liaison, Terri Burchfield, was sitting in on meeting. Commission had received the **Invitation for groundbreaking 10/18 for Lunenburg High School**

Planning Board notice of joint meeting on Economic Dev Element scheduled for October 20th, 6:30 PM at Ritter

Invoices—Dave brought up that any work on SRF project should be broken out to track costs. Barb will see that is done. Small Water's invoice for SCADA \$7700.90 higher than original proposal. Barb will follow up. Other invoices approved.

Cards sent on behalf of Sewer Commission – get well to former Sewer Commissioner Mark Flagg, and congratulations on retirement to Jeanne McKnight, previous counsel at Koppelman & Paige.

UPCOMING MEETING SCHEDULE - October 14, 2014 - DPW, 520 Chase Rd.

COMMISSIONERS COMMENTS – Troy will be away for 10/28. Dave asked that Barb check again with new Land Use Director, Adam, in the Planning Board whether he wants to **receive notices of Intent to Connect**. Dave asked if we'd received notice that the **grease trap at 909 Mass Ave.** had been removed. Barb confirmed we'd received notice of disconnect and that Planning Board was advised. They would have to go back to the Planning Board to serve food, and they'd have to come back to us for Change of use.

ADJOURNMENT: Carl asked for a motion to adjourn. **Butch made the motion, Troy seconded. Vote taken was unanimous. Meeting was adjourned at 8:35 pm.**

Visitors: Stephen Keating, Debbie Sundstrom, Jack Rodriquez, Kevin Olson(WP), Matt Corbin(WP), Bob Ebersole(BOS liaison), Terri Burchfield (FinCom liaison)

Respectfully submitted,

Barbara Lefebvre, Business Manager for the Sewer Commission